

Role Definition

Job Title: UI/UX Designer
Reporting to: TBD (dependant on skills profile)

The UI/UX Designer's role is to ensure a consistent and beautifully designed set of tools for our company to use. The ideal candidate should have an eye for clean and artful design, possess superior UI skills and be able to translate high-level requirements into interaction flows and artefacts, transform them into beautiful, intuitive, and functional user interfaces.

Responsibilities

Business and Requirements Analysis

- Work with Technology Business Analysts to clarify stakeholder needs and intent
- Work with Technology Business Analysts to validate design options against requirements
- Contribute to the development of Costs, Benefit and Risk analysis
- Assist the Technology Senior Business Analyst in preparing and presenting rough drafts to internal teams and key stakeholders
- Work with the Information Systems team to realise the designs and deliver to the business

Digital Design

- Create wireframes, storyboards, user flows, process flows and site maps to effectively communicate interaction and design ideas.
- Design graphic user interface elements, like menus, tabs and widgets
- Ability to communicate and present designs to peers and executive-level stakeholders
- Establish and promote design guidelines, best practices and standards
- Developing conceptual ideas that bring simplicity, clarity and visual excellence to complex design requirements
- Conduct layout adjustments based on user feedback
- Identify and troubleshoot UX problems.

Qualities and Skills required

Essential

- Excellent visual design skills with sensitivity to user-system interaction
- Proven work experience as a UI/UX Designer or similar role
- Portfolio of design projects for Web and Mobile applications
- Knowledge of Design tools (e.g. Adobe XD, Zeplin, InVision)
- Up-to-date knowledge of design software like Adobe Illustrator and Photoshop
- Proficiency in HTML, CSS, and JavaScript
- Legally able to work in the country in which the position is based
- Set and maintain high standards for customer service, timely delivery and excellent communication
- Excellent written and verbal communication skills
- Methodical and accurate and consistent attention to detail
- Excellent organisational skills
- Able to manage sensitive and sometimes confidential information
- Resilient to cope with conflicting demands
- Able to prioritise duties and work under pressure

Foster + Partners

- Able to build good relationships at all levels, internally and externally
- Able to manage and prioritise tasks and time efficiently
- Able to demonstrate initiative and a proactive approach to daily tasks
- Good interpersonal skills and able to work independently and as part of an effective team
- Self motivated and able to take responsibility
- Flexible attitude
- Able to remain calm and resilient at all times

Desirable

- Empathy with a creative environment
- Front end development skills using SASS / LESS with Javascript framework

This description reflects the core activities of the role but is not intended to be all-inclusive and other duties within the group/department may be required in addition to changes in the emphasis of duties as required from time to time. There is a requirement for the post holder to recognise this and adopt a flexible approach to work. Job descriptions will be reviewed regularly and where necessary revised in accordance with organisational needs. Any major changes will be discussed with the post holder.

June 2019