Job Title: Test Manager - D365 ERP Implementation

Company: Foster + Partners

Location: Riverside, 22 Hester Road, London SW11 4AN

Role overview:

We are seeking an experienced Test Manager to oversee the testing phase of our Microsoft Dynamics (D365) ERP implementation programme. The successful candidate will be responsible for ensuring the quality and integrity of the system across multiple releases, coordinating testing activities across business teams and with our software implementation partner. This is a client-side role, reporting to the Programme Manager, and will involve close collaboration with central programme leads and business stakeholders.

Duration: 6-9 months

Key Responsibilities:

Develop a comprehensive test strategy and plan for each business release

Specify the requirements for the test environment

Establish (in collaboration with our software implementation partner) and maintain testing environments, ensuring they accurately reflect production configurations and data, including:

- Design and document the release strategy
- Liaise with the software implementation partner's QA team to schedule the release of code
- Maintain control over the release of code into testing and delivery environments in a safe manner
- Manage all software and configuration changes required or delivered for the project

Identify resource requirements and communicate them to the F+P Programme Manager

Coordinate with business leads to identify test scenarios, scripts and acceptance criteria for each business release

Manage a team of testers drawn from various business units and teams and IT, assigning responsibilities, and providing guidance throughout the testing lifecycle

Work closely with our software implementation partner's testing team to align testing efforts and ensure consistent quality standards

Prioritise testing activities based on business impact and project timelines

Manage the creation and execution of test cases, including functional, integration, regression, and performance testing

Oversee the creation comprehensive User Acceptance Testing plans and user developed test scripts

Facilitate user acceptance testing (UAT) sessions with business stakeholders, capturing feedback and ensuring any necessary adjustments are made prior to deployment

Monitor and track defects or other testing issues, ensuring timely resolution and closure in collaboration with the development team

Provide regular status updates and reports on testing progress, issues, and resolutions to the Programme Manager and relevant stakeholders

Ensure & be able to evidence full testing of the system

Obtain signoff from all parties for each stage of testing

Skills and experience

Proven experience of running testing within a medium to large sized Microsoft Dynamics 365 software implementation, preferably in a professional services industry

Skilled in using Microsoft DevOps for managing testing execution plans, defect management and related activities

Prior experience in managing all phases of testing in for both agile and waterfall developments – including unit, systems integration (SIT), user acceptance (UAT), performance, regression, and security related.

Experienced in coordinating teams of business users to write and execute test scripts

Ability to recommend and upskill team members in appropriate testing tools, including an automated regression testing package

Strong analytical and problem-solving abilities, with a keen attention to detail

Excellent communication and interpersonal skills, with the ability to effectively collaborate with diverse teams and stakeholders