

Role Summary

Reporting directly to the Head of Safety by Design, Partner, you will be responsible for advising on health and safety risk management in accordance with UK CDM regulations, Building Safety Act and associated secondary legislation, and ensuring the practice meets its legal requirements. Foster +Partners aims to apply best practice principles of Health & Safety risk management across all projects regardless of jurisdiction, therefore the role will extend to international projects.

The Safety by Design team is a multi-disciplinary team comprising specialists in Health and Safety design risk management (CDM, BSA and international equivalents), Access and Maintenance, and Inclusive Design.

Our team forms part of the Technical Design Group, which also includes the Technical Review Team, Specifications, Fire Engineering, Façade Engineering, and Quality Assurance.

The Technical Design Group supports the work of Foster + Partners' six Studios and all engineering and design disciplines within the practice.

Role Definition

Job title: Safety by Design Specialist

Reporting to: Head of Safety by Design

Responsibilities

UK Projects

- Support F+P studio teams to deliver the CDM/BSA Principal Designer role on projects in the UK, including providing advice on Health and Safety design risk management principles.
- Advise designated individuals and specific Project Design Team members (including client organisations) on Health and Safety risk management matters, to fulfil Foster + Partners' duties as Principal Designer in accordance with current UK.
- Act as "Principal Designer" and carry out duties and services to the client and other duties holders, as set out by the CDM (2015) Regulations and contract.
- Aid with the development of the role of CDM PD and BSA PD within Foster + Partners as defined by the Construction (Design and management) Regulations 2015, Building Safety Act 2022 and associated secondary legislation, as required.
- Review projects and designs on both a planned and ad hoc basis giving priority to projects where Foster + Partners is appointed as Principal Designer and advising on any other projects, as appropriate, to allow officewide consistency on Pre-Construction Health and Safety matters and standards.

Overseas Projects

- Carry out the Safety by Design role, where appointed on international project, applying comparable CDM/Safety by Design regulations, Building Safety Act and associated secondary legislation.
- Encourage the application of Health and Safety design risk management on overseas projects, whilst carrying out the Safety by Design specialist role on designated projects.
- Assist and provide support and advice to in-house design teams to facilitate office wide best practice standards irrespective of global location.

General Duties

- Assist with the creating and completion of Design Risk Assessments on both F+P tool and external tools (if required).
- Critically appraise Design Risk Assessments submitted by Project Design Team and organise review sessions accordingly.
- Assist with the liaison with external stakeholders and enforcing Authorities (for example, HSE)
- Assist with compiling and developing guidance material and management tools.
- Develop and deliver training to in-house design disciplines.
- Carry out research on application of Health and Safety Standards (National and International) and good practice knowledge of and compliance with Foster + Partners procedures and standards.
- Assist and support the Head of Safety by Design and the team in fulfilling the above duties and any training requirements.
- Contribute, or otherwise assist, as required.
- Equity, diversity & inclusion (EDI) is a core priority. To support and champion the embedding of this focus as a collective workforce responsibility, EDI should be integrated, where relevant, into all workstreams.
- Thorough knowledge of and compliance with Foster + Partners procedures and standards

Qualities and Skills Required

- Hold a degree level in an architectural, architectural technology or engineering subject.
- Design experience, preferably architectural or engineering.
- Demonstrate an ability to undertake the above responsibilities.
- Demonstrate experience and understanding of design and construction management and methodologies.
- Proven skills in the delivery of CDM/H&S consultancy services.
- Pragmatic, resourceful and persuasive.
- Able to manage and prioritise tasks and time efficiently in accordance with workload and project requirements.
- Ability to adjust to project specific timeframes and key milestones.
- Excellent written and verbal communication skills in English - articulate and diplomatic manner.
- Able to demonstrate initiative and proactive approach to daily tasks.
- Methodical, accurate and consistent attention to detail.
- Able to work under pressure and to tight deadlines.
- Excellent organisational skills.
- Able to manage sensitive and sometimes confidential information.
- Self-motivated and able to take responsibility.
- Good interpersonal skills and able to work independently and as part of an effective Team.
- Able to build good relationships at all levels, internally and externally.
- Legally able to work in the country in which the position is based.
- Computer Literate and proficiency in design-tools (including Autodesk suite)

Desirable

- NEBOSH Construction Certificate or other H&S related education.
- Holding a relevant professional membership (such as ARB, RIBA, ICE, APS, IOSH) or working towards it.

This description reflects the core activities of the role but is not intended to be all-inclusive and other duties within the group/department may be required in addition to changes in the emphasis of duties as required from time to time. There is a requirement for the post holder to recognise this and adopt a flexible approach to work. Job descriptions will be reviewed regularly and where

necessary revised in accordance with organisational needs. Any major changes will be discussed with the post holder.