

## **Role summary**

We are looking for an Illustration Artist to join our Communications department. You will assist the Illustration Artist Manager with the creation of rendered images and Illustrations using plans, sections and elevations from the technical teams for use in competitions and other presentations for Foster buildings or products.

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## **Role definition**

**Job Title:** Illustration Artist

**Reporting to:** Illustration Artist Manager on a day-to-day basis and, ultimately Head of Communications

## **Responsibilities**

- Assist the Illustration Artist Manager with the creation of rendered images and Illustrations using plans, sections and elevations from the technical teams for use in competitions and other presentations for Foster buildings or products.
- Create presentation standard technical drawings of completed projects to be used for promotion, publications and press purposes
- Prepare and develop pdfs from Microstation software into Photoshop documents
- Assist the Illustration Artist Manager with research and development of new methods and styles of illustration
- Maintenance and documentation of illustration standards such as working methods, animation libraries and archiving of final images
- Thorough knowledge of and compliance with Foster + Partners procedures and standards
- Contribute and assist, as required

## **Qualities and skills required**

- Able to demonstrate ability to undertake the above responsibilities
- Legally able to work in the country in which the position is based
- Able to demonstrate an advanced understanding of Adobe Photoshop
- Have a basic knowledge of using Adobe Illustrator and Microstation V8 or a similar CAD program
- Able to demonstrate a basic knowledge and understanding of working drawings
- A basic understanding of scale and compositional techniques relating to the virtual environment
- Familiar with methods of image production and printing processes
- Good interpersonal skills and the ability to communicate well (both verbally and in writing) with a range of people across the organisation
- Willingness to listen and learn new skills
- Able to work under pressure and to tight deadlines
- Ability to manage sensitive and sometimes confidential information
- Self motivation and ability to take responsibility
- Able to manage and priorities tasks and time efficiently

- Able to demonstrate initiative and a proactive approach to daily tasks
- Excellent organisational skills
- Flexible attitude

### **Desirable**

- Degree or similar qualification in Illustration
- Willingness to work extra hours as necessary
- Knowledge of 3dsMax

This description reflects the core activities of the role but is not intended to be all-inclusive and other duties within the group/department may be required in addition to changes in the emphasis of duties as required from time to time. There is a requirement for the post holder to recognise this and adopt a flexible approach to work. Job descriptions will be reviewed regularly and where necessary revised in accordance with organisational needs. Any major changes will be discussed with the post holder.

September 21